

VJCCCA AUDIT FORM 1 – PROGRAM MANUALS

<b>Program:</b>	<b>Date of Audit:</b>
<b>Program Type:</b>	<b>Program Coordinator:</b>
<b>Locality:</b>	<b>Plan Contact:</b>

Board Regulation	Requirement at Audit	Yes	No	NA
<a href="#">6VAC35-150-430</a>	Each VJCCCA Program/Service provider shall have a written statement of:			
A1	Purpose			
A2	Population served			
A3	Criteria for admission			
A4	Criteria for measuring a juvenile’s progress			
A5	Supervision or treatment objectives			
A6	Intake and acceptance procedures (including whether a social history or diagnostic testing is required)			
A7	General rules of conduct and behavior management system with specific expectations for behavior and appropriate incentives and sanctions, which shall be made available to juveniles and parents upon acceptance into the program			
A8	Criteria and procedures for terminating services, including terminations prior to the juvenile’s successful completion of the program			
A9	Methods and criteria for evaluating program or service effectiveness			
A10	Drug-free workplace policy			
A11	Procedures regarding contacts with the news media			
D	Those programs and service providers providing crisis intervention services, including, but not limited to, outreach detention, mental health counseling or treatment, and home-based counseling services, shall provide for responding 24 hours a day to a juvenile's crisis and shall provide notification to all juveniles in writing on how to access these services at any time.			